



聖士提反書院  
ST STEPHEN'S COLLEGE

St Stephen's College is a co-educational secondary school. Our scenic campus resides in the heart of Stanley, the southern tip of Hong Kong Island. We pride ourselves on our strong Christian ethos, expansive learning environment, outstanding staff, and forward-looking initiatives. Under the Direct Subsidy Scheme, St Stephen's is an IB world school. We provide a dual-track programme (the IBDP and the HKDSE) for senior secondary levels. We are looking for passionate people to join our dynamic learning and teaching community.

### School Operation Officer

The duties of School Operation Officer will oversee the overall security of the school to ensure the safety of the campus.

- Education Qualification: Diploma holder or above in any discipline
- Experience: Previous experience is desirable.
- Skills: Good command of English and Chinese; strong interpersonal skills and ability to work collaboratively.

We accept applications before 10<sup>th</sup> February 2025. Please send your application, resume, and letters of reference to:

The Principal  
St Stephen's College  
22 Tung Tau Wan Road  
Stanley, Hong Kong

OR by email to [sschk@ssc.edu.hk](mailto:sschk@ssc.edu.hk).

We are an equal opportunity employer and welcome applications from all qualified candidates. Personal data collected will be handled confidentially by authorized personnel for recruitment-related purposes only. Applicants not hearing from us within four weeks from the date of advertisement may consider their application unsuccessful. Information on unsuccessful candidates will be purged within 6 months on completion of the recruitment exercise.

香港赤柱東頭灣道22號  
22 Tung Tau Wan Road, Stanley, Hong Kong  
Tel: (852) 2813 0360 Fax: (852) 2813 7311 Email: [sschk@ssc.edu.hk](mailto:sschk@ssc.edu.hk)

