



ST STEPHEN'S COLLEGE
ANNUAL SCHOOL PLAN
2023-2024

"But those who hope in the Lord will renew their strength.

They will soar on wings like eagles;

they will run and not grow weary;

they will walk and not be faint."

(Isaiah 40:31)

St Stephen's College

1. The College Vision and Mission

The College Vision

St Stephen's College aims to provide quality education and training for the whole person with a balanced emphasis on moral, intellectual, physical, social, aesthetic and spiritual development, in a caring and supportive Christian environment. We believe in equipping students with life-long learning skills, sound moral principles and broad global perspectives so that they become competent, committed and resourceful leaders of tomorrow.

The College Mission

- To offer students a modern, all-round, and liberal education through a diverse and flexible curriculum
- To inculcate in students a sense of moral and spiritual integrity based on Christian principles
- To offer students opportunities to appreciate, stretch and realise their own potential
- To foster the development of generic skills for life-long and life-wide learning, particularly critical thinking
- To help students acquire high proficiency in English and Chinese, including an emphasis on Putonghua usage
- To assist students to adopt a multi-cultural and international perspective in life, and to network the school with overseas educational institutes
- To build up students' leadership strengths such as stamina, confidence, commitment, and problem-solving skills
- To develop students' appreciation of their cultural heritage and national identity
- To nurture students to become caring, responsible, and open-minded citizens in order to serve society, their country, and the world
- To boost students' social and life skills, independence, and self-discipline through programmes such as enriched boarding programmes
- To unleash the creative potential of students to enhance their aesthetic development and nurture enquiring minds
- To train students for physical fitness and help instil a good sense of sportsmanship
- To adopt an interactive and student-centred approach in teaching with favourable teacher-student ratios
- To encourage teachers' professional growth and collaboration so as to maximise effective teaching and vocational satisfaction
- To become partners with parents, the alumni of the School, and community at large to foster mutual understanding, care and collaboration

Major Concern 1: To empower students to become self-directed learners who strive for academic excellence in a positive learning environment

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
<p>1. Students become self-directed learners with better time management and study skills (#inquirers, knowledgeable, thinkers, reflective)</p> <p>2. 3Cs and 3Rs are strengthened (#inquirers, knowledgeable, thinkers, communicators, reflective)</p>	<ul style="list-style-type: none"> Prioritise learning outcomes to improve academic performance with assessment data that feedback learning and teaching; subject panels review internal and external assessment data to analyze effectiveness of teaching as part of the curriculum planning-pedagogy-assessment cycle (<u>set up a Data Analysis Team to use the HKDSE Statistical Reports to analyse performance of students and make adjustments to their notes and teaching with focus on English, Chinese and Mathematics</u>) Subject panels enhancing 3Cs and 3Rs according to their individual policies Students learning to develop study skills and self management skills while setting higher goals to achieve better academic results (<u>e.g. SMART goals: specific, measurable, achievable, relevant and time-bound; quiz portal</u>) with regular progress checks during class time and Life Planning workshops; <u>subject teachers of exam subjects go through</u> 	<p>Academic departments have implemented a suitable range of assessments that complement the outcomes prioritized</p>	<p>Evaluation in departmental meetings and IB meetings</p>	<p>September 2023 to July 2024</p>	<p>KLA Coordinators, IB Coordinator, Subject Panels</p>	<p>Minutes from meetings, Departmental Plans, Evaluation Reports</p>
		<p>Quiz Portal running smoothly for teachers, junior form and DSE students and parents allowing ample time for studies to be managed and learning goals sets</p>	<p>Evaluation in SIT Meetings</p>	<p>SIT Meeting</p>	<p>Manager of the Quiz Portal</p>	<p>Teacher observations, data from users</p>
		<p>Subject teachers share with students the assessment policy and topics to be covered in the term at the beginning of the term</p>	<p>Evaluation forms to collect feedback from students through the stakeholders' surveys</p>	<p>September 2023 to June 2024</p>	<p>Life Planning Team Academic Departments Concerned</p>	<p>Support from Life Planning Team, Class Teachers and Academic Departments</p>
		<p>More than 70% of the students agree they have developed better study skills and self management skills and reflect on SMART goals from Life Planning workshops</p>	<p>Planning and evaluation meetings with departments</p>	<p>September 2023 to July 2024</p>	<p>KLA Coordinators, Subject Panels / Coordinators of Committees</p>	<p>Support from panel members and/or committees concerned</p>
		<p>Plans made by academic departments or initial collaborations</p>				

	<p><u>with students the assessment policy and topics to be covered at the beginning of each term</u></p> <ul style="list-style-type: none"> • Boosting information and media literacy by prioritizing learning across subjects: reading, information and media literacy and research skills • Planning within each department or • Two departments or one department and one committee begin to collaborate • <u>Term One: S1 IH X English X CIT on the theme of local customs and festivals</u> 	<p>made with one department or committee to boost reading, information and media literacy and research skills</p> <p><u>S1 IH X English X CIT: students develop communication and presentation skills as well as video editing skills as they complete their projects for IH</u></p>				
	<ul style="list-style-type: none"> • Exploring knowledge across disciplines through STEAM • Developing students' linguistic capacities through Language Across the Curriculum (LAC): • <u>Term One: S4 Reader American Born Chinese English and CS, Vocabulary</u> • <u>Term One: S1 English and IH, Presentation Skills</u> • <u>Term One: S1 The Good Samaritan X Reader Number the Stars X A Children's Song Writing a diary, English and RS</u> 	<p>STEAM curriculum implemented in the SOW, planning and evaluation</p> <p>The English medium is enhanced through strategic development of language across subjects; strategies implemented smoothly and effectively</p>	<p>Evaluation meetings among STEAM committee members and academic departments concerned</p> <p>Evaluation meetings with Prefect of Studies and academic departments concerned</p> <p>Meetings among teachers</p>	<p>September 2023 to July 2024</p>	<p>STEAM Coordinator, Subject Panels</p> <p>Prefect of Studies, CS Department, English Department, RS Department</p> <p>KLA Coordinators and Subject Panels</p>	<p>Support from the STEAM Committee and panel members concerned</p> <p>Support from Prefect of Studies and panel members concerned</p> <p>Subject Teachers</p>

	<p>Catering for learner diversity</p> <ul style="list-style-type: none"> • Learner diversity based on ability, learning styles and academic backgrounds to be addressed in order to increase knowledge base and enrich multiple perspectives • Use diversified modes of assessments and promote high-order thinking by designing assessments that require self-directed learning; greater variety of activities in class to engage students in learning with positive and constructive feedback • Informing merits of the MLP and ALP as well as the IBDP and HKDSE while adjusting the curricula of the language programmes according to the changing syllabuses of the IBDP and HKDSE. 	<p>Merits of MLP and ALP as well as the IBDP and HKDSE informed through school talks to parents and students and showcasing students works and achievements from various programmes</p>	<p>Feedback from teachers and students through interviews and/or stakeholders' surveys</p>			
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Major Concern 2: To enrich learning through experience and strengthen values education in the curriculum

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
<p>1. Students' understanding of the developments in China and the world are broadened as they develop positive values (#knowledgeable, reflective, open-minded, caring)</p> <p>2. The curriculum encourages healthy mindsets as students acquire knowledge (#balanced, principled, caring)</p> <p>3. Students' interest in learning is developed through exploring knowledge and acquiring experiences outside the classroom (#knowledgeable, balanced, open-minded, inquirers)</p>	<ul style="list-style-type: none"> Emphasising a core body of knowledge, which includes national education and values education <u>Academic departments and committees</u> address the <u>10 value and attitude goals</u> outlined by the EDB in the schemes of work, unit plans, annual plans, and reports <u>20 major fields of national security education</u> are included in the curriculum, annual plans, annual reports, schemes of work and unit plans; <u>academic departments select among the 20 to focus</u> Encouraging learning outside the classroom through activities, local field trips, and Exchange and Immersion Programmes Local identity: Chinese History, History, and IH National identity: Focus on China (CS and Chinese History) Global identity: Focus on experiential learning outside the classroom 	<p>The curriculum contents of relevant key learning areas enriched to enhance values education and students' awareness of national security and national identity help students become good citizens who respect the law</p> <p>More than 70% of the students think that their understanding and appreciation of developments locally, nationally and globally are enhanced through activities, field trips and Exchange and Immersion Programmes</p>	<p>Subject level documentation (Annual Plans, Reports, Schemes of Work, Unit Plans)</p> <p>Feedback forms collected from teachers, students and parents through the stakeholders' surveys</p> <p>Evaluation forms to collect feedback from teachers, parents, and students through the stakeholders' surveys</p> <p>Planning and evaluation meetings within departments and/or committees concerned</p>	<p>September 2023 to July 2024</p>	<p>National Security Education Coordinator, KLA Coordinators, IB Coordinator, Subject Panels, Committee Coordinators</p> <p>Exchange and Immersion Coordinator, KLA Coordinators, Subject Panels / Coordinators of Committees</p>	<p>Minutes to meetings, Departmental Plans, Evaluation Reports</p> <p>Support from Exchange and Immersion Committee, Panel Members and Committee Members concerned</p> <p>Support from panel members and/or committees concerned</p>

	<ul style="list-style-type: none"> • Collaboration between academic departments and committees with focus on healthy mindsets: • Planning within each department or • Two departments or one department and one committee begin to collaborate • English and CS on language, Chinese identity and culture • Chinese and Chinese History on Chinese identity and culture • English, RS and Careers & Life Planning Committee on identity, life goal setting and university planning • Science X Moral and Civic Education: Trial Interdisciplinary Project in S3 	<p>More than 70% of the teachers and students believe that students' understanding of Chinese identity and culture have broadened as a result.</p> <p>Students have a better understanding of their identity and how to set goals</p> <p>Feedback from students and teachers after the trial run of the interdisciplinary project in S3</p>	<p>Evaluation forms to collect feedback from teachers, parents, and students through the stakeholders' surveys</p> <p>Observation from teachers</p> <p>Survey and meetings with teachers</p>		<p>Panel Heads and Coordinators of Committees concerned</p>	<p>Support from panel members and committee members concerned</p> <p>Speakers from relevant organisations</p>
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Major Concern 3: To enhance students’ spiritual, moral and social development

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
<p>1. To enhance students’ positive dispositions in Christian context and atmosphere (love, patience, kindness, uprightness, compassion, #caring, principled)</p> <p>2. To enhance students’ awareness on social/ interpersonal and time / stress management in order to achieve mental health and wellbeing (resilience, perseverance, goal setting, #balanced)</p> <p>3. To promote students’ sense of belonging to the College and to the Nation (identity, discernment, #principled)</p>	<p>1.1 Christian Context (a) Bi-weekly prayers / sharing of testimonies by Christians during Class Time (b) School-based curriculum of Religious Studies (c) Some characteristics from the IB Learner Profile also promoted under Christian context</p> <p>1.2 Theme of the year (a) Theme of the year to be fixed in accordance with the name of classes (Honesty, Justice, Loyalty, Youthfulness) (b) Class Time Programs / Value Education Talks by MCE</p> <p>2.1 Social / Interpersonal Skills (a) Arrange SWs / speakers to conduct Class Time activities during Assemblies / Class Time Programme (b) Life Planning Programme (c) Class activities organized by the Class Teachers or Class Committees (d) Assignments of class duties to students by Class Teachers</p> <p>2.2 Time / Stress Management (a) Self-enhancement Scheme for repeaters (DC & GC) (b) Talks / Workshops / Other programs held in Day 3 Assembly / Day 6 OLE Time (c) Class Time Programs / Talks</p>	<p>Most teachers and students (70%) find that the Programmes are effective for developing students’ positive dispositions</p> <p>Most Class Teachers (70%) find that the strategies can manage their stress and strengthen students’ interpersonal and leadership skills as well as their overall wellbeing; teachers in the evaluation meetings of committees concerned find that the response of students for the programmes is positive in general</p> <p>Most teachers and students (70%) find that assemblies, OLE time, class time, flag raising and sharing by students can promote respect for themselves, one another, the College and the nation.</p>	<p>Evaluation in committee meetings</p> <p>SSC and Stakeholders’ surveys</p>	<p>September 2023 to July 2024</p>	<p>Moral and Civic Education Committee, Careers and Life Planning Committee, Guidance Committee, SEN Learning Support Team, Religious Education Committee, National Security Education Committee, Professional Development Committee, Extra-curricular Activities Management Committee, Music Department, PE Department, Home-School Partnership</p>	<p>Support from committees concerned and class teachers</p> <p>Support from outside agencies and organisations</p> <p>Guest speakers</p> <p>Support from ECAMC, Music Department, PE Department</p> <p>Home-school Partnership</p>

	<p>(d) Special programmes for small groups of students (GC)</p> <p>(e) Emotional support to mainland students / weekend boarders</p> <p>(f) Ease the stress / pressure by better administration of assessment timetable and reasonable deadlines for students' assessment e.g. SBA / IA / EE</p> <p>2.3 Day 3 Assembly / Day 6 OLE Time / Class Time</p> <p>(a) Structured Day 3 Assembly / Day 6 OLE Time to hold Talks / Workshops / Service Learning / Other activities for various level(s); CAS / EE interviews for IB students</p> <p>(b) Whole school assembly (1. SA/SC Promotion; 2. School Policy Discussion Forum; 3. Subject Prize-giving Ceremony / Speech Day Rehearsal; 4. CAS Assembly; 5. Harvest Day)</p> <p>(c) Class Time Programs / Talks by MCE / GC</p> <p>(d) <u>Student sharing and performances in the form of speech, music and dance</u></p> <p>3.1 National Security Education</p> <p>(a) Flag-raising Ambassadors in promoting sense of belongings during Flag Raising Ceremony in important days</p> <p>(b) Flag-raising Ambassadors chosen from uniform groups / students who have contributions / commitments to the College in services / activities / competitions.</p> <p>(c) Connect with / Pay visit to</p>					
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	<p>Sister School(s) in the mainland (d) <u>Professional development for national security education, especially for NSE colleagues</u></p> <p>3.2 Students' participation (a) Assemblies to be led by students (b) <u>Student-led activities</u> (i) <u>Performances in assemblies and Central Square</u> (ii) <u>Student leadership exemplified in NSO Camps, Open Day, Family Day and School Tours</u></p> <p><u>3.3 Rebuilding music and sports school teams suspended from competitions during the COVID-19 pandemic and represent the College, the city and the nation to participate in local and overseas events.</u></p> <p><u>4. Home-School Partnership on family, affirming identity and life education</u></p>					
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#IB Learner Profile

Remarks

10 Values and Attitudes

Perseverance (PR)	Respect for Others (RO)	Responsibility (RE)	National Identity (NI)	Commitment (CM)
Integrity (IN)	Care for Others (CO)	Law-abidingness (LA)	Empathy (EM)	Diligence (DI)

20 Major Fields of National Security

Political Security (POL)	Military Security (MIL)	Homeland Security (HOL)	Economic Security (ECN)	Financial Security (FIN)
Cultural Security (CUL)	Public Security (PUB)	Science and Technology Security (S&T)	Cyber Security (CYB)	Food Security (FOD)
Ecological Security (ECO)	Resource Security (RES)	Nuclear Security (NUC)	Overseas Interests Security (OVS)	Outer Space Security (OSP)
Deep Sea Security (DPS)	Polar Security (POR)	Biosecurity (BIO)	Artificial Intelligence Security (AIS)	Data Security (DAT)